Erasmus+ STT Week

Digital Bridges: Communicating with Students in Erasmus+ in the Age of Digital Tools

1. General information

Hosting HEI	**University of Ljubljana**
Country	Slovenia
Dates	**In-person**: Monday, 15 March to Friday, 19 March 2027
Registration fee	Participation is free of charge
Maximum number of participants	30
Language	English
Registration	**Registration form**
Deadline for applying	Monday, 16 November 2026
Accommodation	Not provided. A list of suggested accommodation options will be given to accepted participants
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Erasmus+ Mobility Agreement	Bibi Ovaska Head of the University Office for International Relations studentof@uni-lj.si

Abstract
The programme will focus on the training, professional development and networking of staff managing Erasmus+ KA131 and KA171 projects, with particular **attention to effective communication with students and staff through digital tools**. The main target group of the STT week is international office staff dealing with student and staff mobilities.

Across Europe and beyond, Erasmus+ international officers use different approaches to informing, motivating and supporting students and staff throughout the mobility process, from promotion and preparation to their return and reintegration. **Digital tools offer new opportunities to communicate more effectively**, provide timely support and strengthen engagement with the Erasmus+ community.

Under the theme "Digital Bridges: Communicating with Students in Erasmus+ in the Age of Digital Tools," the programme will promote the exchange of best practices and practical experiences in using digital tools throughout the mobility cycle. Participants will explore approaches to promoting mobilities, communicating with participants before and during their stay, and supporting their reintegration after returning, while strengthening professional networking and cooperation among international office staff.

Training objectives
Erasmus+ Staff Week is designed to equip participants with the skills and knowledge necessary to manage Erasmus+ KA131 and KA171 projects, facilitating the exchange of best practices and expertise among speakers and attendees. The programme aims to enhance communication skills, advance digitalisation, and deepen participants' understanding of the interconnectedness between European universities and global partners within the Erasmus+ programme. Additionally, through networking, it seeks to strengthen partnerships among participating universities. The programme will specifically address the following components: digitalisation and effective communication, considering the generational gap. Finally, the programme will encourage effective cross-cultural communication and collaboration among staff from different European and world universities.

- Gain competences in using digital tools and communication strategies to effectively engage with Erasmus+ students and staff throughout the mobility cycle.
- Learn to exchange and apply best practices in promoting mobility opportunities of students and staff.
- Build professional networks for future project collaboration.
- Strengthen participants' networking, intercultural communication and cooperation skills.

Expected outcomes and impact

Through sessions and knowledge sharing among participants, we aim to identify best practices and develop recommendations for Erasmus+ KA131 and KA171 management. Additionally, this initiative will provide a better understanding of the Erasmus+ Programmes, especially the KA171 project, improve collaboration among professionals, and increase mobility opportunities between participating partners.

Participants profile

University staff with expertise in managing Erasmus+ KA131 and KA171 projects primarily from universities that are partners of the University of Ljubljana. Active participation of the participants is required and expected.

Selection criteria

- Participants coming from the University of Ljubljana partner universities, especially from EUTOPIA Alliance.
- Participant's expertise in the field of the topic of this training
- Participant's contribution to the topic of the training

Selected participants will be announced on **30 November 2026**.

Practical

Travel and accommodation expenses can be covered through Erasmus+ KA131/KA171 Staff Mobility for Training. Please check about this option at your university.

Please don't make any travel arrangements until you receive our confirmation. We will provide you with practical information, including accommodation suggestions, later.

2. Preliminary programme

The sessions scheduled for Monday and Tuesday will be organised jointly with the Erasmus+ KA2 & Research project managers BIP training programme, attended by participants from international offices across higher education institutions.

Monday, 15 March, 14:00-19:00
Welcome to the University of Ljubljana
Welcome speech by University Management
Workshop: Slovene Crash Course
Tour of Ljubljana
Reception

Tuesday, 16 March, 9:00-16:00
Empowering Staff, Advancing Institutions
Ice-Breaker: Getting to Know Each Other
Presentations: European Strategy for Universities (The GUILD)
Communicating Across Generations in International and Academic Environments
Intercultural Slovenia in multicultural Europe
Rhetorical Skills for Effective Project Management

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Wednesday, 17 March, 9:00-16:00
Communication challenges
Presentations: UL International Relations Offices
Presentation of communicating with Students with special needs
World Café: From Information to Engagement: Overcoming Communication Challenges in Erasmus+ KA1 Projects
Optional evening event: Social event jointly organised with the Erasmus+ BIP KA2 programme

Thursday, 18 March, 9:00-16:00

Skills for the Future - Digitalisation
Presentations:
Digital Linguistics
Digital tools for project managers
Digitalisation at participants' universities
Workshop: AI, collaboration platforms, monitoring and reporting tools

Friday, 19 March, 9:00-13:00
Evaluation the STT week
Presentation: Evaluation of the STT week
Summary of the week & plans for further collaboration
Individual meetings at 23 faculties and 3 art academies at the University of Ljubljana (pre-booked)