

WELCOME TO THE UNIVERSITY COLLEGE OF TEACHER EDUCATION OF CHRISTIAN CHURCHES VIENNA/KREMS!

To ensure a convenient stay at the University College of Teacher Education KPH Campus Vienna/Krems, we have set some guidelines for all interested members of our partner institutions:

First contact per E-Mail

As early as possible contact us by email. Tell us an approximate time of your stay and your content briefly. Should we be able to welcome you at our institute we will inform you as soon as possible.

Duration of mobility

Teacher: at least 3 days of lecturing and minimum hours of teaching.

Staff: by arrangement.

Mobility Agreement

After receiving a positive answer from our International Office, please send us a mobility agreement through your International Office. This we confirm and send back to you or to the person in charge of TS mobility. A week at the latest you will get the exact week plan of your activity prior to your arrival. This gives you enough time to talk to the appropriate instructors who will take care of you in their seminars. With these, the details of your lessons or other kind of occupation will be discussed early enough.

Confirmation

The International Office team is responsible for the coordination and organization as well as for the confirmation of the forms (and here in particular the responsible person for incoming teachers and staff). The confirmation takes place at the end of your stay. Also from our institution, you will receive a confirmation about your activities at our University College if needed.

CONTACT

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